

**Center of Innovative and Applied Bioprocessing (CIAB)**

Sector-81 (Knowledge City), PO Manauli, S.A.S. Nagar,

Mohali-140306, Punjab, India

Phone: 0172-5221400 Fax: 0172-5221499

**Tender Notice No.: CIAB/7(95)/2021-Works**

1. Item rate e-tender (single cover) are invited on behalf of the CEO, CIAB and will be received from contractors who have executed similar works with Central govt/State govt./Autonomous bodies, University, Institutes of Central/State Govt./PWDs/MES/HUDA/PUDA/CPWD/PSUs/Reputed private company.

<b>NAME OF WORK: - SITC of 04 in nos Split Air conditioner units of 2 TR capacity each in Lab building at Main Campus, CIAB, Knowledge City, Sector-81, Mohali.</b>	
Estimated Cost: <b>Rs. 2,49,547/-</b>	Bid Security declaration in the prescribed format on Non-Judicial Stamp paper of Rs.100/- only duly attested by Notary.
Date of Sale: <b>From :01.02.2021 to 15.02.2021</b>	Cost of Tender Documents Rs. 590/-. (Non-refundable)
Date of receipt of tenders and opening of bid: <b>Till 15:00 hours on 15.02.2021 and opening on 16.02.2021 from 15:30 hours</b>	Only online e-tenders shall be accepted. The bids are to be submitted on E Central Public Procurement portal ( <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> ). Bids received by offline mode/FAX/email will be summarily rejected
Time for completion of work: <b>02 Weeks</b>	
The Chief Executive Officer, CIAB reserves the right to accept/reject any tender in part or full without assigning any reason.	

2. **Sale of tender documents:** Tender documents purchased in the office of Assistant Engineer-Electrical between 10.00 hrs and 16.00 hrs every day, except on Saturdays, Sundays and Public Holidays or download from website [www.ciab.res.in](http://www.ciab.res.in). The following basic technical eligibility criterion is mandatory for bidders. Failure to submit shall mean to disqualification.
3. Experience of having successfully completed works during the last seven years ending previous day of last date of submission of Tenders, the list of similar works completed with value of each work, the addresses of the clients for whom the works were executed should be furnished along with the application for the tender document.  
Three similar completed works, costing not less than the amount equal to 40% of the estimated cost put to tender.  
OR  
Two similar completed works, costing not less than the amount equal to 60% of the estimated cost put to tender.  
OR  
One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost put to tender

**Similar Nature of work –**

For the purpose of the clause 'Similar work' means the work of **SITC of air conditioning units on site/HVAC works** in any reputed Institutional campus/University/Hospitals/Multistory Office buildings/ Commercial Complexes/ Power Plants/Refineries/Research Centres and Laboratories/ Sport Stadiums/Reputed private companies/Any other Industry.

4. Tenderer should have annual financial turnover not less than 50% of the tendered amount during the last three years ending on 31.03.2020.

**5. Submission of Tender & Opening:**

The tender should be submitted consisting of the following:

- a) Scanned copy of Demand Draft of Rs.590/-only as cost of tender documents or cash receipt in case of tender fee submitted to CIAB office in cash.
- b) Scanned copy of Bid Security declaration in the prescribed format (**Annexure-1**) on Non-Judicial Stamp paper of Rs.100/- only duly attested by Notary.
- c) Scanned copy of documents related to Completion certificates/proofs of the similar works completed as mentioned at para 3.
- d) Scanned copy of signed and stamped complete Tender documents.
- e) Scanned Copy of Average annual financial turnover statement for last 03 consecutive years duly attested by Chartered Accountant as appended at para 4.
- f) The Financial quotation of Item rate inclusive of Applicable GST, transport charges, installation on site including any civil/electrical work or any other related etc. for the execution of the works specified the tender document (**BOQ attached**).
- g) The bidder shall submit the performance certificate of works as per format (**Annexure-2**), In case the bidder has executed any contract/work or ongoing work at CIAB during the last 05 years). In case of non-satisfactory performance of any work executed or ongoing work at CIAB during last 05 years, the bid will not be considered for further evaluation.

The declaration on firm's letter head '**No work executed at CIAB during last 05 years**' be submitted if the firm has not executed any work in CIAB for last 05 years.

**The above documents shall be uploaded by the bidder on E-Central public procurement portal <https://eprocure.gov.in/eprocure/app> by 3:00 PM on 15-02-2021 and will be opened on 16-02-2021 by CIAB at 3:30 PM.**

**Note: - a) Documents to be uploaded in PDF format only (Price Bid in Excel format only). b) The original payment instrument like Demand Draft of any Nationalized Bank against Cost of Tender document and Bid security declaration should be sent to the address-Center of Innovative and Applied Bioprocessing, Sector-81, Knowledge City, PO- Manauli, SAS Nagar, Mohali 140306, and Punjab by post/speed post/courier/by hand before due date & time of receipt of tenders, failing which the tenders will not be considered for further evaluation.**

**NOTE: In case of non-submission/incorrect submission of any of the above-mentioned documents/details by the bidder or in case of non-compliance of any of the technical eligibility criteria by the bidder, their bid shall not be considered for further evaluation or shall be considered ineligible.**

**REGARDING TENDER FEE EXEMPTION**

**Only Tender Fee exemption is allowed for Micro & Small Enterprises (MSEs) who are registered with District Industries Centers(DICs)/Khadi & Village Industries Commission(KVIC)/ Khadi & Village Industries Board(KVIB)/ National Small Industries Corporation (NSIC)/MSEs registered under Udyog Aadhar Memorandum(UAM)/Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises(MoMSME) but relevant certificates of registration need to be enclosed by the bidder along with the Technical bid, claiming for exemption. Also, the bidders/MSEs claiming for exemption of Tender fee shall submit the duly signed and stamped hard copies of necessary registration certificates on or before the last date of submission of tenders, failing which their tenders will not be considered for further evaluation.**

6. **Acceptance of Tender:** The competent authority, on behalf of CIAB who does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all the tenders received, without assignment of any reason. All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the tenderer, shall be summarily rejected.
7. **Condition for tender submission:** The tenderer shall give a list of officials both Gazetted and non-gazetted employees in CIAB, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Biotechnology. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department.

No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of **one** years after his retirement from Government Services, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

8. **Validity of Tender:** The tender for the work shall remain open for acceptance for a period of **30 days from the date of opening of the bids**. If any tenderer withdraws his tender before the said period, or issue of Letter of Intent, whichever is earlier or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at liberty not to allow particular tenderer to participate in the re-tendering process of the work.
9. **Site visit by the tenderer before tendering:** Tenderers are advised to inspect and examine the site and the tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The work will be executed while the ongoing laboratory works, hence necessary precautionary measures to be taken care. Also, if any damage occurs during the course of work execution in the existing infrastructure/fittings, it may be rectified by the contractor at their own cost and risk. Completion of work shall be certification of Engineer-in-charge of nil observations on site.
10. **Canvassing, either** directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
11. The contractor shall comply with the provisions of the Apprentices Act 1961, minimum wages Act 1948, Workmen's compensation Act 1923, Contract Labour (Regulation and Abolition Act 1970), Payment of Wages Act 1938, Employer's Liability Act 1938, Maternity Benefits Act 1961 and the Industrial Disputes Act 1947 as applicable and the rules and regulations issued there under and by the local Administration / Authorities from time to time as well all provisions of law applicable to workmen. Failure to do so shall amount to breach of the contract and Competent Authority may at his discretion terminate the work. The Contractor/Firm shall also be liable for any pecuniary liability arising on account of violation by him of any of the said Acts and shall, indemnify the Institute on that account. Institute will not be liable for any act or omission on the part of the contractor in so far as any violation of any of the aforementioned acts.

12. The Work shall be as per CPWD specification. General Condition of Contract (CPWD) and CPWD Works Manual will be applicable for conditions of contract.
13. In case of delay in completion of work or inferior quality, CIAB may impose the compensation 0.5% per week delay but not exceeding to 5% of the tender value. Also, In case of non-completion due to any reason, CIAB may get the work done at the risk and cost of the contractor/agency on work.
14. Bidder shall execute all required civil, electrical, and other works as maybe required for complete installation and trouble-free functioning as a part of the works.
15. Engineer-in-Charge shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. All measurement of all items having financial value shall be entered in Measurement Book so that a complete record is obtained of all works performed under the contract.
16. Bidder should provide factory test certificates for the materials used and also supply complete set of safety manual, standard operating manuals for the Air conditioners.
17. The Warranty/guarantee card should be handed over with the final bill. In addition to this, extended warranty, if any for items as given by the manufacturer will also be applicable.
18. No price preference to any corporate society/Registered society, Govt. Public Sector undertakings / bodies shall be given and tenders shall be exclusively dealt with on merit.
19. No price escalation on account of variation in cost of material, labour etc shall be paid to contractor.
20. The statutory deductions such as TDS, etc. if applicable, shall be deducted at source as per prevailing percentage/rates as amended from time to time by Central/Sate Govt.
21. Each Tenderer shall ascertain prior to submitting his Tender that he has received all Addenda issued and he shall so acknowledge their receipt in his Tender.
22. The Owner/Competent Authority/Institute means the Chief Executive Officer, CIAB.
23. The Engineer-in-charge means the Assistant Engineer (Electrical) who shall supervise and be in charge of the work on behalf of the Competent Authority.

**Administrative Officer**

**ANNEXURE-1**

**BID SECURITY DECLARATION**

(To be submitted by bidder on Non-Judicial Stamp Paper of Rs.100/-only duly attested by Notary)

I (Name of contractor/bidder with address) do hereby certify that I am genuinely submitting the bid against CIAB Tender Enquiry No. CIAB/7(95)/2021-Works for the work of SITC of 04 in nos Split Air conditioner units of 2 TR capacity each in Lab building at Main Campus, CIAB, Knowledge City, Sector-81, Mohali.

I do hereby undertake that if I withdraw or modify the Bid during the period of Bid validity, or if I will be awarded the contract and If I fail to sign the contract, or to submit a performance security before the deadline defined in the Tender document, this work contract may be terminated at the discretion of Competent Authority, CIAB and I will be suspended for the period of 03 years from being eligible to submit Bids for contracts with the CIAB in future.

Date:

Name and Signature of Authorized representative of contractor along with stamp

**ANNEXURE-2**  
**PROFORMA FOR PERFORMANCE CERTIFICATE**

To whomsoever it may concern

S.No	Name of work executed at CIAB during last 05years (if any)	Name of contractor who executed the work	Time Period of execution of contract (dates to be given)	Performance Level during execution of contract (Satisfactory/Not Satisfactory)

Name and Signature of Authorized person/Engineer-In charge

**Note: This Performance certificate should be on the letter-head of CIAB and should be signed by an authorised person of CIAB/Engineer-Incharge of the work executed. It should be enclosed by the Bidder with the tender documents.**

**The declaration on firm's letter head 'No work executed at CIAB during last 05 years' be submitted if the firm has not executed any work in CIAB for last 05 years.**